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## **The Typical Phases Involved in Architectural Services for Design And Construction—What to Expect**

Design and construction projects involve several phases. Typically, projects go through the following six Phases. However, on some projects several of these steps may be combined or there may be additional Phases depending upon the Project Delivery Method utilized.

### **Phase 1 Pre Design/Programming/Deciding What to Build**

The owner and architect discuss the overall requirements for the project (how many rooms, the function of the spaces, etc.), determining the fit between the owner's requirements, budget., project delivery method, and scheduling.

### **Phase 2 Schematic Design/Rough Sketches**

The architect prepares a series of rough sketches, known as schematic design, which show the general arrangement of rooms and of the site. Some architects also prepare models to help visualize the project. The owner approves these sketches before proceeding to the next phase.

### **Phase 3 Design Development/Refining the Design**

The architect prepares more detailed drawings to illustrate other aspects of the proposed design. Floor plans show all the rooms in correct size and shape. Outline specifications are prepared listing the major materials and room finishes.

### **Phase 4 Preparation of Construction Documents**

Once the owner has approved the design, the architect prepares detailed drawings and specifications, which the contractor will use to establish actual construction cost and build the project. These drawings and specifications become part of the contract for construction.

### **Phase 5 Bidding & Negotiations /Hiring the Contractor**

The owner selects and hires the contractor. The architect may be willing to make some recommendations. In many cases, owners choose from among several contractors they've asked to submit bids on the job. The architect can help you prepare bidding documents as well as invitations to bid and instructions to bidders.

### **Phase 6 Construction Administration**

While the contractor will physically build the project or addition, the architect can assist the owner in making sure that the project is built according to the plans and specifications. The architect can make site visits to observe construction, review and approve the contractor's applications for payment, and generally keep the owner informed of the project's progress. The contractor is solely responsible for construction methods, techniques, schedules, and procedures.

Phases of Services

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